



Education Technology

CPD & TRAINING PACKAGES FOR THE EDUCATION SECTOR

TEACHING, LEARNING, MANAGEMENT AND ADMINISTRATION

IT Vision, Strategy & Development Planning

SLT workshop – client priorities

Stakeholder visioning workshops

Document or video production

IT Vision, Strategy & Development Planning

This package is offered for senior leaders but may include governors and trustees.

The SLT workshop is designed to fuse current school improvement, teaching and learning priorities with ideas as to how EdTech might enhance delivery of your aims. It will last between 1.5 & 2 hours. It is delivered remotely via Microsoft Teams for a target audience of about ten people.

Working with Microsoft and The Tablet Academy we may be able to offer access to a funded consultancy and evaluation report under the Microsoft 365 Refresh Programme.

To access this a school or Trust must meet the qualifying criteria, as set by Microsoft.

Beyond this we can schedule workshops for stakeholder groups including staff, governors, students and parents. These one-hour sessions are designed to capture wider perspectives and test ideas from the SLT workshop.

Once all views are captured, we will produce a draft Educational Technology Vision statement for the Trust or School. Additionally, we are able to produce a short information video that can be used for promotional purposes.

CPD & Training Consultancy

Training Needs Analysis – Survey

SLT CPD Planning Meeting - Workshop

Produce CPD & Training Plan

Brokered CPD Service

CPD & Training Consultancy

This package can be used to design and implement a CPD & Training Programme designed to drive a return on your investment in educational technology (EdTech).

A training needs analysis will be deployed through an online form and results analysed in the following SLT workshop.

The workshop will be of 1.5 - 2 hours duration. It will capture your priorities and explore methods for delivering a sustainable programme.

Resulting from this meeting we will produce a CPD and training plan designed to embed the use of EdTech across management, administration, teaching and learning. This plan will contain detail for the first 12 months followed by an outline proposal for years 2 & 3. Evidence shows that CPD must be well-led and sustained for it to have significant impact.

If you require support delivering the programme, we offer a brokered CPD service. We will secure the services of leading trainers and consultants and oversee delivery of the programme for you.

Training & Support

Cloud services: classroom and remote learning

Smart Classrooms

EdTech and creative digital production

Specific hardware and software training

Training & Support

We deliver events and projects to help staff improve their use of technology. Ideally, this would be a **blended approach**, to include face to face and remotely delivered training; access to online learning courses; curriculum planning consultancy and delivery of projects with teachers and students. However, on-site provision will only resume after the Covid-19 risk has been removed.

Cloud services support is focused upon accelerating use of **Microsoft 365** and/or **G-Suite**. Events are delivered for clients who have established these platforms but need to help staff make best use of specific apps or services. We also offer a more strategic package designed to support implementation.

We offer advice and training on how to deliver **remote learning** using these platforms.

Training & Support

Smart classrooms use interactive technologies to enrich learning by promoting improved communication and collaboration. Enhanced classroom display, access to digital resources and sharing through connected teacher and student devices all play a part in promoting 21st Century Learning.

We offer training events focused upon individual elements but also a holistic programme focused on pedagogy, content and technology choices.

It is important to move students from being passive consumers of digital content to creative producers. This can be developed across the curriculum, enhancing digital competences and preparing students for the world of work. We will support **creative projects** engaging in planning, delivery and evaluation. Our aim is to embed new ways of working into the curriculum.

Lastly, we deliver **'go-live' training events** to help staff with adoption of freshly implemented hardware and software or support the induction of new staff.



Creative Projects

Projects can be used in a variety of contexts to enhance learning with technology. We include:

- § Creative digital media: web site authoring; photography; video making and music production.
- § STEM activities (in association with Tablet Academy).
- § Google Applied Digital Skills Curriculum (in association with Tablet Academy)



Microsoft 365 & G-Suite Programmes

SLT Briefing & Planning Workshop

Staff Training – O365/G-Suite Familiarisation

Staff Workshops – Teaching & Learning

Blended learning: on-site, remote & e-learning

Microsoft 365 & G-Suite Programmes

We offer strategic consultancy for senior leaders, to help you decide on the best strategy, plan implementation and set up your Cloud systems.

A programme of training events will introduce all staff to the range of applications available in MS365 and/or G-Suite. Staff will be shown how to use the key tools.

Going beyond this we focus on professional learning for teachers, looking at the specific educational apps, such as Microsoft Teams assignment manager or Google Classroom.

We deliver workshops on specific apps and their educational application. This includes exploiting the accessibility tools that will help those with additional learning needs and aid differentiation.

To ensure that on-going and on-demand professional development underpins the transition to anywhere, anytime, any device learning we commend adoption of e-learning using one of the platforms that we can commend.

EdTech & 21st Century Learning

SLT Briefing & Planning Workshop

Six half day training workshops

Support and guidance on MCE examination

Blended learning: on-site, remote & e-learning

EdTech & 21st Century Learning

This programme is aimed at 'thought leaders' who are concerned to transform teaching and learning to both improve outcomes and better prepare students for the world of work and 21st century society. The programme is initiated through an SLT workshop which explains the approach, process and demands of the course.

Participants, ideally ten, will then experience six half day workshops which explore: models for improving use of technology as a tool for teaching and learning; the 21CLD planning tool and the use of specific apps. Participants also use the online materials available in the Microsoft Educator Center.

The course leads to the **Microsoft Certified Educator** qualification. This is achieved through online examination.

Authoring

E-learning course material

Teacher training material

Briefing videos for EdTech projects

Authoring

If you wish to develop e-learning as part of your remote learning provision or to move to a flipped or project-based learning methodology, we can help.

We will design and write e-learning material under direct commission, working alongside teachers to translate content into accessible video-based study units.

We can do the same for educator training materials. If you see the benefit of having a specific training video or lesson to help staff with a process, or technique, we can work with you to put the resource in place.

You may also want briefing videos for your EdTech projects. We can produce short videos to inform your staff and students.